

NORTHERN RAILWAY

Headquarters Office,
Baroda House,
New Delhi.

P.S.No. 14823 / 2017

No.52E/0/26/XV/E(D&A)2017.

Dt:- .12.2017.

The DRM / NR, DLI, FZR, LKO, MB & UMB.
CAO/C K Gate DLI, CAO/C USBRL/Satyam Complex, Trikuta Ngr / JAT.
CWM / CB-LKØ, JUDW, AMV-LKO & ASR, CWM/Signal Shop/GZB.
Dy CMM / SSB, AMV-LKO & JUDW.
Chief Manager (Ptg & Sty) Punjabi Bagh, Delhi.
DyCE/Bridge, CB-LKO & JUC.

Sub:-Process Reform – Regarding Station /Headquarter leave permission
for going abroad on leave.

A copy of Railway Board's letter No. 2017/Trans/Process Reforms /Estt. dated
29.11.2017 (RBE No.Nil), is enclosed herewith for your information and necessary
action please.

The copy of Railway Board's letter mentioned there in has already been
circulated as under:-

S.No.	Railway Board's Letter & date	NR P.S.No.
1.	E(P&A)1-2015/CPC/LE-3 Dt.18.09.2015 (RBE No.107/2015)	14446/2015

The above P.S.No. is available on the website given as under:-
10.2.2.19/dept/personnel_main.html and

<http://10.2.2.19/dept/personnel/14823.pdf>

Please acknowledge the receipt.

DA. As above.

S Verma
11/1/18
(Seema V.Verma)
For General Manager / P.

Copy to:-

1. All PHODs and All Officers of Personnel Dept. HQs office, Baroda House, NDLS.
2. Genl. Secy NRMU,12 Chelmsford Road, New Delhi.
3. Genl. Secy URMU,166/2, P.K.Road, New Delhi.
4. Genl. Secy AIOBC Rly Emp Asso 171/A3, Basant lane, New Delhi.
5. Zonal. Secy All India SC/ST Rly Emp Asso North Zone office, Baroda House, NDLS.
6. Genl Secy NRPOA Room No.301, HQs office, Baroda House, NDLS.
7. Dy CPO/IT, HQs office, Baroda House, NDLS for uploading on the website.

PSM 019825/2017
86039
5.12.17



S No 46

No. 2017/Trans/Process Reforms/Estt.

New Delhi, Dated: 29.11.2017

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow, DG/NAIR
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, IROAF

D & AR
19/12/17

Sub: Process Reform - Regarding Station/Headquarter leave permission for going abroad on leave

During interactions with field officials it has emerged that time bound grant of permission to employees for leaving station/headquarters for going abroad while on leave is an issue. The matter has been considered and following instructions are issued.

2. Vide O.M. No F.No. 11013/8/2015-Estt.A-III dated 27th July 2015, Department of Personnel & Training (DOPT), Ministry of Personnel, Public Grievances and Pensions has circulated detailed instructions with regard to requirement of taking prior permission by government servants for leaving station/headquarters for going abroad while on leave. These instructions have been circulated vide Railway Board letter No. E(P&A) I -2015/CPC/LE-3 dated 18.09.2015 (RBE No 107/2015) to all Zonal Railways/PUs and other railway offices.

3. The above mentioned O.M. of DOPT inter alia mentions that "...it is also desirable that requests of Government servants for such permission are dealt with expeditiously. It may be ensured that the decisions are conveyed to the Government servants within 21 days of receipt of complete application to the competent authority. Any lacunae in the application should be brought to the notice of the Government servant within one week of the receipt of the application. In the event of failure on the part of the competent authority to communicate its decision to the Government employee concerned within 21 days of receipt of the application, the employee concerned shall be free to assume that permission has been granted to him"

4. It should be ensured that the above instructions of DOPT are implemented.
This issues with the approval of CRB.

DA/- Rly Bd letter No E (P&A) I - 2015/CPC/LE-3 dated 18.09.2015
(RBE No 107/2015)

Jeetendra Singh
(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell
Phone/fax: 011-23047542
29.11.2017

Copy: As per list enclosed

GM & ilr
AGM
AU PHOD
AU ORM

WJ
Page 1 of 2
PEFO
CP/A
DYCP/IR
6/11/17
2/12/17

ROD
26/12/2017

AdP

Noted
20/12/17 pertains to D+AR section

Copy for information to

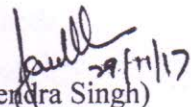
1. The Director General, Railway Staff College, Vadodara.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Director, Indian Railway Institute of Transport Management, Lucknow.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The General Secretary, IRCA, New Delhi.
10. The Chief Commissioner of Railway Safety, Lucknow.
11. The Secretary, Railway Rates Tribunal, Chennai.
12. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Copy to:

1. The Genl. Secy., AIRF - Room No. 248, & NFIR - Room No. 256-C, Rail Bhavan
2. The Secy. Genl. IRPOF - Room No. 268, FROA - Room No. 256-A, & AIRPFA - Room No. 256-D Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG (Pers), DG(S&T)
3. All AMs, PEDs & EDs of Railway Board


(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell

भारत सरकार / GOVERNMENT OF INDIA
रेल मंत्रालय / MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

RBE No.107/2015

No.E(P&A)I-2015/CPC/LE-3

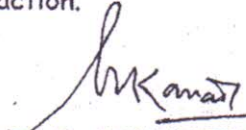
New Delhi, dated.18.09.2015

The General Managers/FA&CAOs,
All Indian Railways and Production Units etc.

Sub: Requirement of taking permission by railway servant for leaving
station/headquarters.

A copy of O. M. No. 11013/8/2015-Estt.A-III dated 27th July, 2015 received from
the Ministry of Personnel, Public Grievances & Pensions (Department of Personnel & Training)
on the above subject is enclosed herewith for information and necessary action.

DA: As above.



(S. R. KANAUIA) 15.9.15
Joint Director Estt.(P&A)
Railway Board

No.E(P&A)I-2015/CPC/LE-3

New Delhi, dated.18.09.2015

Copy forwarded to:-

1. The General Secretary, AIRF, R.No.253, Rail Bhawan, New Delhi.(with 35 spares).
2. The General Secretary, NFIR, R.No.256-E, Rail Bhawan, New Delhi.(with 35 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi.(with 60 spares).
4. The Secretary General, FROA, R.No.256-A, Rail Bhawan, New Delhi.(with 5 spares).
5. The Secretary, RBSS, Group 'A' Officer Association, R.No.402, Rail Bhawan (with 5 spares).
6. The President, Railway Board Class II Officers' Association.
7. The Secretary General, IRPOF, Room No.341-C, Railway Board.
8. The President, Indian Railway Class II Officer Association.
9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association
11. The Secretary General, AIRPF Association.
12. The General Secretary, All India SC/ST Railway Employees Association, R.No.8, Ground Floor, Rail Bhawan, New Delhi-110001.
13. The General Secretary, Retired Railway Employees Welfare Association (Regd.), 490A/16, Gurudwara Raod, Gurgaon.
14. The Chief Commissioner of Railway Safety, 16, Ashok Road, Lucknow.


For Secretary, Railway Board

Contd.....2/-


26/9/2015

